



WESTMINSTER
COLORADO

CITY CLERK'S OFFICE
CITY OF WESTMINSTER
4800 WEST 92ND AVENUE
WESTMINSTER, CO 80031-6387
303-658-2162
www.cityofwestminster.us

SOLID WASTE/RECYCLING LICENSE

Application packet for a Solid Waste/Recycling License to operate a Solid Waste and/or Recycling Business within Westminster.

Please completely fill out the attached forms and return them with the appropriate fees.

License fees are **\$250** for the Company license in addition to a fee of **\$250** for each solid waste collection vehicle and a **\$10** fee for each recyclable materials only collection vehicle. Make check payable to **City of Westminster**.

Your license application will not be processed unless all the information contained in the attached forms is provided.

Also, in determining whether to grant or deny a license, the City shall take into consideration:

1. The character of the applicant or its officers or directors especially any previous license violations or criminal convictions;
2. Whether licenses granted for the City are adequate to meet the reasonable needs of the community;
3. If the applicant has previously done business in the City, the number of complaints received from citizens concerning the applicant's operations;
4. And the review and conclusion, if any, of the Environmental Advisory Board.

A copy of the City's ordinance pertaining to Solid Waste Collection is also enclosed for your review.

If you have any questions, please feel free to call the City Clerk's office at 303-658-2162.



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SOLID WASTE/RECYCLING LICENSE

**CITY OF WESTMINSTER
4800 WEST 92ND AVENUE
WESTMINSTER, CO 80031-6387
303-658-2162
ACCOUNT NUMBER**

| | | |
|---|-------------------|----------|
| Legal/True Name of Business | | |
| DBA Business Name | FEIN # | |
| Business Address | | |
| BUSINESS PHONE | MAIN OFFICE PHONE | |
| FAX # | EMAIL ADDRESS | |
| MAILING ADDRESS | | |
| CITY | STATE | ZIP CODE |
| OWNER NAME | DATE OF BIRTH | |
| OWNER ADDRESS | | |
| MANAGER NAME | DATE OF BIRTH | |
| TYPE OF OWNERSHIP <input type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor | | |
| TYPE OF LICENSE (check all that apply) | | |
| <input type="checkbox"/> Single-family Residential <input type="checkbox"/> Multi-family Residential <input type="checkbox"/> Commercial | | |
| <input type="checkbox"/> ONLY Large Collection Bin Service for Short-Term Projects | | |
| Signature | | |

**LICENSE FEES: \$250/year for business to operate within Westminster
PLUS: \$250 each Solid Waste Collection Truck AND \$10 each Recycling Truck**

**ADDITIONAL INFORMATION FOR SOLID WASTE/RECYCLING
LICENSE APPLICATION**

Westminster City Code requires submittal of additional information to assure compliance with the Recycling Written Plan as detailed in section 5-7-12. Completion of the attached forms assures compliance with this section of the Code, but collectors can submit a Plan in a different format so long as the information requested in the attached is included.

Also, Westminster City Code allows collectors to request, in writing, that sections of this additional information be held in confidence as a trade secret or confidential commercial information. Such requests shall be honored by the City to the extent authorized by the Colorado Open Records Act, as determined by the City in its sole discretion. Reporting of collector data to the community will be aggregate and data noted as proprietary will be held in confidence.

Customers Provided Service

Check ALL types of customers your company will be providing service to in Westminster:

Single-family
Residential

Multi-family
Residential

Commercial

Large Collection Bin Service including Short-Term Projects

Recycling Service Overview

Section 5-7-8 of the Westminster City Code requires that all single-family and multi-family residential customers as well as business customers be offered recycling by trash collectors.

Where will you take materials for recycling collected from your customers?

Recycling Facility Name and Address

Annually, Westminster establishes a list of materials that must be offered for recycling. Currently, your company is required to offer recycling options for the following materials:

| | | |
|------------|------------|------------------------|
| aluminum | cardboard | glass |
| magazines | newspaper | office paper/junk mail |
| paperboard | phonebooks | plastics #1 - #7 |
| tin | | |

Additionally, collectors are required to notify customers of the items designated for recycling.

How do you notify your customers of recycling services you provide, materials collected and how often you collect them? Also, how often do you inform customers of your RECYCLING services?

Days of the Week Collection

Section 5-7-10 of the Westminster City Code allows the City Manager to limit the days of the week trash and recycling are collected.

Please CHECK all days you plan to provide service to the following customers:

| | | | | | | | | | | |
|---|----------|--------------------------|---------|--------------------------|-----------|--------------------------|----------|--------------------------|--------|--------------------------|
| Single-family Residential: | Monday | <input type="checkbox"/> | Tuesday | <input type="checkbox"/> | Wednesday | <input type="checkbox"/> | Thursday | <input type="checkbox"/> | Friday | <input type="checkbox"/> |
| | Saturday | <input type="checkbox"/> | Sunday | <input type="checkbox"/> | | | | | | |
| Commercial: | Monday | <input type="checkbox"/> | Tuesday | <input type="checkbox"/> | Wednesday | <input type="checkbox"/> | Thursday | <input type="checkbox"/> | Friday | <input type="checkbox"/> |
| | Saturday | <input type="checkbox"/> | Sunday | <input type="checkbox"/> | | | | | | |
| Multi-family Residential: | Monday | <input type="checkbox"/> | Tuesday | <input type="checkbox"/> | Wednesday | <input type="checkbox"/> | Thursday | <input type="checkbox"/> | Friday | <input type="checkbox"/> |
| | Saturday | <input type="checkbox"/> | Sunday | <input type="checkbox"/> | | | | | | |
| Large Collection Bin Service: | Monday | <input type="checkbox"/> | Tuesday | <input type="checkbox"/> | Wednesday | <input type="checkbox"/> | Thursday | <input type="checkbox"/> | Friday | <input type="checkbox"/> |
| | Saturday | <input type="checkbox"/> | Sunday | <input type="checkbox"/> | | | | | | |
| Large Collection Bin Service for Short-Term Projects: | Monday | <input type="checkbox"/> | Tuesday | <input type="checkbox"/> | Wednesday | <input type="checkbox"/> | Thursday | <input type="checkbox"/> | Friday | <input type="checkbox"/> |
| | Saturday | <input type="checkbox"/> | Sunday | <input type="checkbox"/> | | | | | | |

What is the frequency of collection services you will provide (Circle all that apply):

Single-family Residential:

Trash Each week Biweekly Monthly Other _____
Recycling Each week Biweekly Monthly Other _____

Multi-family Residential:

Trash Each week Biweekly Monthly Other _____
Recycling Each week Biweekly Monthly Other _____

Commercial:

Trash Each week Biweekly Monthly Other _____
Recycling Each week Biweekly Monthly Other _____

Large Collection Bin Service:

Trash Each week Biweekly Monthly Other _____
Recycling Each week Biweekly Monthly Other _____

Pricing

Section 5-7-12 of Westminster City Code requires disclosure of pricing for services provided.

Please provide detailed pricing for the following customers

| | | | |
|--------------------------------------|---------------------------|----------|---|
| Single-family Residential: | RECYCLING | \$ _____ | per month per HOME picked up |
| | TRASH | \$ _____ | per month per HOME picked up |
| Commercial: | RECYCLING | \$ _____ | per month per BUSINESS picked up |
| | TRASH | \$ _____ | per month per BUSINESS picked up |
| Multi-family Residential: | RECYCLING | \$ _____ | per month per _____ Units picked up |
| | TRASH | \$ _____ | per month per _____ Units picked up |
| Large Collection Bin Service: | One-Time RECYCLING | \$ _____ | per _____ (size) container picked up |
| | One-Time TRASH | \$ _____ | per _____ (size) container picked up |
| | On-Going RECYCLING | \$ _____ | per _____ (size) container picked up per month |
| | On-Going TRASH | \$ _____ | per _____ (size) container picked up per month |