

**City of Westminster City Council Study Session
August 2, 2004**

Mayor McNally called the Study Session to order at 6:36 PM. All Council was in attendance.

City Staff in attendance included: City Manager Brent McFall; City Attorney Marty McCullough; City Clerk Michele Kelley; Assistant to the City Manager Barbara Opie; Management Analyst Emily Moon; Management Intern Christy Owen; Acting Director of Public Works & Utilities Abel Moreno; Water Resources Engineer Bob Krugmire; Water Resources and Treatment Manager Mike Happe; and Administrative Secretary Melissa Salazar.

The guests in attendance were Frank Jaime and Donna McMillan, Vice Chair of the Special Permits and Licensing Board and Rob Larimer of the *Westminster Window*.

Special Permit & License Board Meeting to Discuss Possible Tasting Ordinance

Brent McFall introduced Michele Kelley who, along with Donna McMillan and Frank Jaime, Members of the Special Permits and Licensing Board reviewed the issue of enacting an ordinance to allow retail liquor store licensed premises to having “tastings.”

City Council has concurred with the Special Permit and License Board and Staff to move ahead and draft an ordinance allowing “tastings” within Westminster retail liquor store licenses and have agreed with Staff recommendations as to the detail of the ordinance such as how many days a year for “tastings”, fees, etc.

Water & Sewer Rate Increase

Brent McFall introduced this topic and introduced the Public Works & Utilities Staff Bob Krugmire, Abel Moreno and Mike Happe to lead a brief discussion on the proposed water and sewer rates adjustment.

City Council has concurred with Staff’s recommendation of the proposed water and sewer rates adjustment and has agreed for Staff to move ahead with the preparation of the ordinance.

Council discussion of Board & Commission Process

Tim Kauffman along with Michele Kelley, requested a discussion on the process of the Board & Commission just to keep Council abreast of the happenings since Tim will be heading up the re-appointment process that is coming up. Council would like a reminder from the City Clerk as to when it is appropriate to check with Board Chairs about re-appointments.

No Council action was necessary.

City Council Assignments and designations discussion led by Nancy McNally.

Mayor McNally adjourned the Study Session at 9:35 PM to enter into an Executive Session to discuss a couple of economic development items.