

**City of Westminster City Council Study Session
May 7, 2007**

Mayor McNally called the Study Session to order at 6:45 PM. All Council was in attendance.

City Staff in attendance included: City Manager Brent McFall; Assistant City Manager Steve Smithers; Deputy City Manager Matt Lutkus; City Attorney Marty McCullough; Water Resources and Treatment Manager Mike Happe; Water Quality Specialist Dave Meyer; Parks, Recreation, and Libraries Manager Bill Walenczak; Library Services Manager Mary Grace Barrick; Library Services Coordinator Cindy Jaye; Public Information Officer Katie Harberg; and Management Analyst Aric Otzelberger.

The guest in attendance was Rachel Ceccarelli with the Westminster Window.

Industrial Pretreatment Program Modifications

Water Resources and Treatment Manager Mike Happe and Water Quality Specialist Dave Meyer were on hand to discuss proposed modifications to the Municipal Code relating to the Industrial Pretreatment Program. The City of Westminster operates an Industrial Pretreatment Program as required by the United States Environmental Protection Agency (EPA). The program regulates the types and quantities of pollutants industrial and commercial businesses may discharge to the City's Wastewater Treatment Facility. Currently four businesses in the City are subject to the Industrial Pretreatment Program.

Proposed Municipal Code modifications would incorporate new EPA regulations, update discharge limitations, and clarify existing regulations. The proposed modifications to the industrial pretreatment program would give the City the authority to waive monitoring for pollutants not present in a discharger's wastewater, to reduce oversight of certain dischargers of less than 100 gallons per day, to impose Best Management Practices in lieu of numeric discharge limits, to develop pollutant loading limits applicable to commercial dischargers, to add administrative fines of up to \$1000 per day as an enforcement option for violations of pretreatment requirements, and to modify certain numeric discharge limits. The proposed modifications would not affect the pretreatment process of any current business in the City of Westminster.

Council was supportive of Staff's proposal and directed Staff to prepare an ordinance for Council action to implement the proposed modifications to the Municipal Code that relate to the Industrial Pretreatment Program.

Updates to Library Services Master Plan

Parks, Recreation, and Libraries Manager Bill Walenczak, Library Services Manager Mary Grace Barrick, and Library Services Coordinator Cindy Jaye were present to discuss proposed updates to the Library Services Master Plan for 2007-2012. The current Library Master Plan was adopted by City Council in July 2000 and has been used as a guide for library planning and development. A taskforce of Library Staff and former Library Advisory Board Members worked together to develop the updates to the plan. The plan covers Library Services as a whole, with specific recommendations for programs, services and facilities. The proposed Library goals and objectives include being a community center as well as a library, providing a variety of materials to meet the interest of the community, meeting the needs of those who visit City library buildings as well as the electronic needs of external customers, developing library and cultural programs that accommodate the community's need for personal growth and development, providing services at or above other peer libraries, and evaluating future facility needs based on available funding. At the April 19, 2007, Parks, Recreation and Libraries Advisory Board Meeting, the Board reviewed the plan and passed a motion in support of Staff's recommendations.

Council concurred with the proposed updates to the Library Services Master Plan and directed Staff to add this item to a future City Council agenda for formal consideration and approval.

In addition to discussing the Master Plan updates, Staff briefed City Council on Jefferson County's interest in creating a special district to support the operation of the Jefferson County Library System. Council expressed concern that Jefferson County does not currently provide library services in the City of Westminster, but City of Westminster residents in Jefferson County pay a mill levy to support the Jefferson County Library System. Council directed Staff to inform the Jefferson County Board of Commissioners that the City of Westminster is not currently interested in participating in the formation of a special library district, but that the City would be interested in discussing the possibility of setting up a revenue-sharing agreement for library services and would then reconsider a special district formation. Council directed Staff to prepare a resolution for formal adoption at the next City Council meeting stating Council's position on the formation of a special district for the Jefferson County Library System.

Staff also briefed Council on possible negotiations with Front Range Community College (FRCC) that would revisit the terms of the City's Intergovernmental Agreement with FRCC for the maintenance and operation of College Hill Library. Council directed Staff to pursue negotiations.

Mayor McNally adjourned the Study Session at 8:31 PM.