

**City of Westminster City Council Study Session
April 19, 2004**

Mayor Moss called the Study Session to order at 6:40 PM. All Council was in attendance.

City Staff in attendance included City Manager Brent McFall, Assistant City Manager Steve Smithers, City Attorney Marty McCullough, Director of Public Works Ron Hellbusch, Director of Information Technology David Puntteney, Rocky Flats Coordinator Al Nelson, Director of Community Development John Carpenter, Planning Manager Dave Shinneman, Senior Projects Planner Max Ruppeck, Management Analyst Emily Moon, Public Information Specialist Natalie Wilkins, and Administrative Secretary Kim Farin.

The guests in attendance were Laurie Shannon and Dean Rundle with the US Fish and Wildlife Service, Ben Herman of Clarion Associates and Tanya Ishakawa of the *Westminster Window*.

Wildlife Refuge Proposal Review and Update

Ron Hellbusch introduced Laurie Shannon and Dean Rundle with the US Fish and Wildlife. City Staff is looking for direction from Council on whether the City should take a position on the US Fish and Wildlife Services Proposed Alternatives for future use of the Rocky Flats National Wildlife Refuge. If Council chooses to take a position, does Council support the US Fish and Wildlife Service's Proposed Alternative "B" in the Rocky Flats National Wildlife Refuge Comprehensive Conservation Plan and Environmental Impact Statement? Alternative B provides a balance between public use and protection of wildlife and habitat, while still maintaining control of access to areas with residual contamination.

Council concurred and directed Staff to proceed with a letter of support for Alternative B.

IT Disaster Recovery/Business Continuation Plan Presentation

Brent McFall introduced David Puntteney who gave a brief presentation on the Information Technology Department's computer system disaster recovery plan.

No City Council action was necessary.

Water Quality Control

This item was consented; Council concurred with Staff's recommendation. This item was not discussed at the Study Session.

The Water Resources and Treatment Division of the Department of Public Works and Utilities is requesting the addition of one full-time employee in 2004 to perform required laboratory analysis and direct staff to prepare a budget amendment for Council consideration. Currently, private contract laboratories perform water quality analysis. An employee team study indicated that bringing selected lab work in-house would be cost effective.

Comprehensive Land Use Plan – Council Review

Staff brought this item back for City Council direction on how to proceed on the Comprehensive Land Use Plan (CLUP). A copy of the March 29th Staff Report was distributed that identified the issues Council revised the last time the CLUP was presented and discussed. No formal presentation was made. Staff answered questions and fielded input from Council. This item will be moved forward for Planning Commission and City Council action in May and June.

Mayor Moss adjourned the Study Session at 9:50 PM.