



WESTMINSTER

Staff Report

TO: The Mayor and Members of the City Council

DATE: November 1, 2006

SUBJECT: Study Session Agenda for November 6, 2006

PREPARED BY: J. Brent McFall, City Manager

Please Note: Study Sessions and Post City Council meetings are open to the public, and individuals are welcome to attend and observe. However, these meetings are not intended to be interactive with the audience, as this time is set aside for City Council to receive information, make inquiries, and provide Staff with policy direction.

Looking ahead to next Monday night's Study Session, the following schedule has been prepared:

A light dinner will be served in the Council Family Room 6:00 P.M.

CITY COUNCIL REPORTS

1. Report from Mayor (5 minutes)
2. Reports from City Councillors (10 minutes)

PRESENTATIONS

1. Proposed Public Art Amendments to Community Design Guidelines
2. Adoption of 2006 International Building and Fire Codes
3. Growing Home Supplemental Funding Request – Westchester Apartments

6:30 P.M.

EXECUTIVE SESSION

None at this time.

INFORMATION ONLY STAFF REPORTS – Does not require action by City Council

1. City Council Expenditures through September 2006

Additional items may come up between now and Monday night. City Council will be apprised of any changes to the Study Session meeting schedule.

Respectfully submitted,

J. Brent McFall
City Manager



Staff Report

City Council Study Session

November 06, 2006



SUBJECT: Proposed Public Art Amendments to Commercial Design Guidelines

Prepared By: Aaron B. Gagné, Senior Projects Coordinator

Summary Statement:

- Over the past several years, the City of Westminster has been very successful at bringing public art, both through public investment and private developer participation, to the community. The total collection is approaching 60 installations citywide, ranging from murals created by local schoolchildren to major bronze sculpture installations. The City's burgeoning program is quickly catching up to some of the more heavily publicized programs in other communities in Colorado.
- The current threshold in the Commercial Design Guidelines in determining whether or not a project is required to incorporate public art is size – namely 10 acres or more. It would be more equitable to require public art, or its pro-rata dollar equivalence, in every project, and not just those on very large sites. The proposed revision does recognize that it may not be economically feasible for the smallest of sites (less than one acre) to provide public art.
- Recent applications of the current requirements have demonstrated the difficulty in bringing about meaningful participation in the public art program – even by some of the largest developers with whom we work. As a result, it is Staff's desire to more clearly define the requirements and expectations of the program.
- Staff has developed a revised set of public art requirements that are recommended to be incorporated in the City of Westminster Commercial Design Guidelines. These revised requirements eliminate the "project acreage" threshold for participation and more clearly define participation, including a definition of public art, site requirements and required improvements.
- The revised public art requirements provide for a clearer definition of what constitutes public art, lowers the threshold of projects applicable to one acre or greater in size, defines required site improvements for the installation of public art, defines the long-term ownership of public art pieces, maintenance responsibilities and guidelines for the removal or relocation of public art, should such action be necessary.
- The current public art requirement is as follows:
Development of a project greater than 10 acres must include public art at a minimum of \$1,000 per acre, in a manner and design acceptable to the City. This must occur in addition to the above requirements for public outdoor space. The perpetual maintenance of any art, fountain or other amenities will be the responsibility of the owner, and noted as such in the ODP.

Expenditure Required: \$0

Source of Funds: Not applicable

Policy Issue

Should the City Council revise the public art requirements within the City of Westminster Commercial Design Guidelines, expanding their applicability to more projects, and more clearly defining the specific requirements and expectations of the program?

Alternatives

1. City Council could choose to reject the recommended changes entirely and continue with the existing requirements. Doing so would limit the number of public art installations that would occur via private development in the future.
2. City Council could direct staff to prepare an alternate set of public art requirements.

Background Information

Public art has a much broader definition than art in a gallery or a museum. In simple terms, public art is any work of art or design that is created by an artist specifically to be sited in an outdoor public space. It can tower several stories high, or it can call attention to the pavement beneath your feet. It can be cast, carved, built, assembled or painted. Whatever its form, public art attracts attention. By its presence alone public art can heighten our awareness, question our assumptions, transform a landscape, or express community values, and for these reasons it can have the power, over time to transform a city's image. Public art helps define an entire community's identity and reveal the unique character of a specific neighborhood. It is a unifying force.

Public art has two very remarkable missions: it can arouse a society's thinking and it can energize public spaces. Public art transforms the places where we live, work, and play into more welcoming and beautiful environments and creates a deeper interaction. Public art can make strangers talk, children ask questions, and calm a hurried life. It enhances the quality of life by encouraging a heightened sense of place and by introducing people to works of art that can touch them.

In addition to its enriching personal benefits, public art can become a symbol of a city's cultural maturity. Not only does it increase a community's assets, it also expresses a community's positive sense of identity and values. It helps green space thrive and it enhances roadsides, pedestrian corridors, and community gateways. Public art demonstrates a civic and corporate pride in citizenship as it affirms an educational environment. The City of Westminster now has more than fifty public art installations – a number that continues to grow every year.

2005 and 2006 brought to the table a small number of projects that were subject to the 10+ acre threshold currently in place for public art requirements. The vast majority of commercial projects in that time frame were not subject to the requirements based solely on their size. This disproportionate number of projects not required to incorporate public art into their development plans led Staff to review the public art requirements in the context of remaining large developable sites in the City of Westminster. That review confirmed that the vast majority of projects in the future will not contribute to or expand the City of Westminster public art program unless the program is modified. Even more clear was the confirmation that projects subject to the existing requirements would generally fall only in the northern areas of the City, skewing the distribution of art installations in the community.

Of the recent projects that were subject to the existing public art requirements, getting to a "finished product" has proved to be a significant challenge. The existing requirements are vague at best, and do not sufficiently define participation to actually achieve a quality installation.

In one example, a dollar value was established by the requirements, but the developer expected that cash value to apply toward the City's purchase of a site for public art – leaving nothing for art or improvements. The proposed revisions address not only an enhanced in-lieu contribution, but specifics regarding site ownership, site improvements, maintenance and actual ownership of the installed art.

Staff will be available to address any questions you may have.

Respectfully submitted,

J. Brent McFall
City Manager



WESTMINSTER

Staff Report

City Council Study Session Meeting
November 6, 2006



SUBJECT: Adoption of the 2006 International Building and Fire Codes

PREPARED BY: Dave Horras, Chief Building Official
Doug Hall, Deputy Fire Marshal

Recommended City Council Action:

Direct Staff to prepare an ordinance for the adoption of the 2006 Editions of the International Building and Fire Codes at the November 27, 2006 City Council meeting.

Summary Statement

- Staff is asking City Council to adopt, by reference, the 2006 editions of the International Building Codes developed and published by the International Code Council (ICC) as the building and fire codes for the City of Westminster. These codes would replace the 2000 edition of the International Codes that have been in effect as the City's building and fire codes since 2002.
- Staff is proposing the adoption of the following codes published by the International Code Council:
 - The International Building Code, 2006 edition
 - The International Fire Code, 2006 edition
 - The International Residential Code, 2006 edition
 - The International Plumbing Code, 2006 edition
 - The International Mechanical Code, 2006 edition
 - The International Fuel Gas Code, 2006 edition
 - The International Energy Conservation Code, 2006 edition
 - The International Existing Buildings Code, 2006 edition
- In addition to the above referenced codes, staff is also proposing the adoption of the 2005 edition of the National Electrical Code (NEC). The 2005 NEC is published by the National Fire Protection Association and is the latest edition of the electrical code.
- Staff is also proposing revisions to some of the administrative provisions of the current code, including recommended changes to the unsafe building provisions based on past experiences with the Holly Park project and other problem projects.

Expenditure Required: Approximately \$5,000 for code books and new handout materials

Source of Funds: Building Division and Fire Prevention operating budgets

Policy Issue

Should the City of Westminster adopt, by reference, the most current editions of the International Codes as the building and fire codes for the City?

Alternative

Continue with the currently adopted 2000 edition of the International Codes. This alternative would allow staff to continue to enforce codes with which they are very familiar. This alternative would also not require the purchase of new code books. However, the building and fire code development process is designed to evolve along with constantly changing building processes. This alternative would not keep the adopted building and fire codes current with the latest technologies or provide for the use of advancements in building construction techniques or materials. This could discourage owners and developers from building in Westminster. Westminster would soon become an exception as other jurisdictions adopt the most current versions of the codes.

Background Information

Since 1951, the City of Westminster has adopted a model building code, the Uniform Building Code published by the International Conference of Building Officials (ICBO), as the minimum building and safety standards for the city. The first fire code for the City of Westminster was adopted in the mid-1970's. In 1994, the three national model code organizations, consisting of the Southern Building Code Congress International (SBCCI), Building Officials Code Administration (BOCA), and ICBO joined forces to form the International Code Council (ICC) with the goal to develop a single national set of codes that could be used across the country.

Many in the building trades, including designers, builders, manufactures and suppliers, requested a single set of building codes to aid them in the delivery of services and products more efficiently nationwide. The ICC was formed and the International codes were developed in an effort to provide a complete set of consistent, comprehensive, correlated code regulations nationwide.

The International Code Council's development of the International Codes known as the I-Codes, has helped create a more attractive climate for businesses nationwide now that a single set of minimum design requirements apply from coast-to-coast. The City of Westminster adopted the first complete set of the I-Codes when the 2000 I-Codes were adopted in September of 2002.

The 2006 edition of the International Codes represent the most current, comprehensive, integrated set of building and fire safety code regulations. The International Codes are an all-inclusive set of building construction codes covering all aspects of construction, including fire protection, mechanical, plumbing, energy conservation, and accessibility. The International Codes incorporate elements of each of the previous model codes and apply to new construction or alteration of existing structures.

The adoption of the full family of International Codes is fully endorsed by many prominent national organizations. Some of the organizations that have formally shown support for the International Codes include:

- The American Institute of Architects (AIA)
- The National Home Builders Association (NAHB)
- The Federal Emergency Management Agency (FEMA)
- The American Gas Association (AGA)
- The Building Owners and Managers Association (BOMA)

- The Federal Housing and Urban Development Agency (HUD)
- The Department of Energy (DOE)
- The International City/County Management Association (ICMA)

Building code and fire protection technology is constantly evolving and code and standards require continual updating to keep pace with new ideas and products. The City of Westminster needs to update the adopted building and fire codes so that owners, designers and contractors will not be restricted from taking advantage of new technologies and building practices. The I-Codes are currently the only published set of codes available for adoption as a correlated, contemporary set of building code regulations and represent the most up-to-date set of codes governing building construction.

At last, count there were about 200 Colorado jurisdictions, authorities, or special districts that have adopted one or more of the International Codes. Locally, most jurisdictions, including Arvada, Thornton, Broomfield and Jefferson County either have adopted or soon will adopt the 2006 editions of the I-Codes.

Staff proposes that City Council adopt the I-Codes by reference, which will result in hundreds of changes in the minimum standards. The great majority of these changes will not be noticeable to the general public. However, some provisions are new to the 2006 International Codes and may generate some comments from the public such as:

- Increased fire separation distance from 3' to 5' for residential construction
- Window guards on operable windows where the window sill is within 24" of the floor
- Reroofing provisions that will require the removal of existing roofing materials prior to installation of a new roof
- New requirements for residential roofing materials based on the local wind speeds in Westminster

In addition, Staff has proposed a limited number of amendments to the proposed Codes. All of the proposed amendments fall into one of the following categories:

- Amendments to “fill in the blanks” in the model codes to localize them to the City of Westminster based on weather factors and soil conditions
- Amendments unique to the City of Westminster such as our restriction on the installation of solid fuel burning devices or the allowing of State “permissible fireworks” for a limited number of days
- Amendments retaining previously adopted building codes that proved effective and are no longer included as part of the current International Codes

As with almost all new code provisions, new code requirements will only apply to new buildings or buildings that are undergoing a renovation. New provisions do not retroactively apply to existing buildings approved under a previous version of the codes. However, the fire code is used to maintain existing buildings from a building and fire safety perspective.

Staff has also been working with the City Attorney’s Office to revise some of the administrative provisions of the building codes, specifically dealing with the unsafe building provisions. Staff has had difficulty applying some of the code provisions to address “problem projects” such as Holly Park. The proposed changes will help in enforcing the unsafe building provisions of the code.

The proposed adoption and local code amendments have been reviewed by the Westminster Board of Building Code Appeals (BBCA) and are currently being reviewed by the Denver Metro Home

Staff Report – Adoption of the 2006 International Building and Fire Codes

November 1, 2006

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Builders Association. The BBCA supports the 2006 Editions of the International Codes and the proposed adoption. It is expected that the Home Builders will support the adoption as well.

If City Council concurs with the staff recommendation, the proposal for adoption of the 2006 building and fire codes the ordinance will be presented to City Council at the November 27th City Council meeting.

Respectfully submitted,

J. Brent McFall
City Manager



WESTMINSTER

Staff Report

City Council Post Meeting
November 6, 2006



SUBJECT: Growing Home Supplemental Funding Request – Westchester Apartments

Prepared By: Tony Chacon, Senior Projects Coordinator

Recommended City Council Action

Provide direction to staff relative to this funding request.

Summary Statement

- Growing Home is a non-profit agency dedicated to providing housing for disadvantaged households, including those characterized as being “homeless.”
- Growing Home partnered with a private donor, Adams County, the State of Colorado Division of Housing, the City and other sources to acquire and rehabilitate a 20-unit apartment building at 7240 Newton Street (Westchester Apartments) in south Westminster to provide affordable housing for low to moderate income and homeless families.
- Growing Home initially estimated proposed rehabilitation at \$434,382, of which the City contributed \$200,000 in HOME funds to be applied towards improvements.
- The City receives about \$240,000 of HOME funds annually from the U.S. Department of Housing and Urban Development specifically for the purpose of supporting and providing affordable home initiatives, and currently has an available balance of about \$400,000 with another allocation expected in 2007.
- During the building permitting process, it was determined by City staff that the electrical system must be upgraded to be consistent with current code requirements. This additional cost, estimated at about \$50,000, was not included in the initial improvement assessment and corresponding cost estimate.
- Growing Home is requesting the Council give consideration to providing a supplemental allocation of \$25,000 in HOME funds to assist in covering this unanticipated cost. Adams County has agreed to provide the other \$25,000 as a match to a City contribution.
- Should Growing Home fail to secure the additional funds from the City, the electrical improvements would proceed and other originally scheduled improvements such as boiler work would be deferred.

Expenditure Required: \$25,000

Source of Funds: HOME fund (administered by Adams County per agreement)

Policy Issue

Should the City give consideration to additional funding to the Westchester Apartment project given the applicant has already received a \$200,000 contribution from the City for the same project?

Alternatives

The City Council could choose not to provide any funds towards the project. This alternative would have the effect of requiring the applicant to secure funding from elsewhere or deferring other improvements to the property until such time as adequate funding can be secured.

Background Information

In the later part of 2004, the City of Westminster was approached by representatives of Growing Home (formerly Adams County Interfaith Hospitality Network) to discuss the possibility of partnering to provide transitional housing directed towards “homeless” families. Growing Home’s interest in this project was spurred on by the prospect of a private donor offering a substantial sum of money towards establishing such a facility in Westminster. Upon evaluating its options relative to providing transitional housing, Growing Home chose to pursue acquisition of an existing apartment building of 10-20 units that could provide rental units at affordable levels, while also setting aside 3 to 4 of the units as transitional housing units.

Growing Home entered into a contract to purchase a 20 unit apartment building (Westchester Apartments) at 7240 Newton Street in south Westminster at a purchase price of \$1,092,000. Based upon a walk-thru with City Building Division staff the following major areas of concern were noted and incorporated into costs estimates to rehabilitate the units.

- Replacement or repair of heating boiler;
- Replacement of all kitchen and bath fixtures and cabinets;
- Replacement of door jambs;
- Replacement of air conditioning units; and,
- Replacement of floor decking that may have been damaged by moisture. This would require replacement of all carpeting and floor coverings.

The electrical system was not included in the list of concerns at that time as it was not fully understood what the electrical demands would be based on the improvements. It was determined that the electrical system was of sufficient capacity to support the existing demands. Based on City recommendations and an analysis performed by Growing Home’s contractor, the rehabilitation cost was estimated at \$434,382, not including electrical upgrades.

Based on the purchase price, estimated rehabilitation cost, and pledged-funding (including City funding of \$200,000), Growing Home purchased the building and proceeded to make improvements as planned. Growing Home’s contractor proceeded to pull the necessary building permits for the improvements. Upon requesting an electrical permit, City staff determined that some of the proposed improvements and appliance installations increased the electrical demand requirements to a point that the electrical service for the entire building needed to be upgraded. Accordingly, Growing Home proceeded to get an estimate to upgrade the service for \$50,000, and is requesting the City provided a supplemental grant of \$25,000 in HOME funds towards the project. Adams County has agreed to provide the other \$25,000 pending the City’s decision to provide the match.

The City currently has a balance of about \$400,000 in HOME funds available to assist initiatives for low to moderate income housing. The City receives an allocation of about \$240,000 annually in HOME funds

from the U.S. Department of Housing and Urban Development (HUD). The funds are made available to provide and support housing endeavors related to low-income and special needs populations. As such, use of the funds in support of the proposed improvement is permitted. HOME has traditionally been used by the City to fund its low-income housing rehabilitation program and first-time homebuyer program. Historically, each of these programs has expended less than \$100,000 annually. Should the City fund Growing Home, a balance of about \$375,000 would remain available for these existing programs. The City is expected to receive another allocation of about \$240,000 in March, 2007, which would bring the HOME balance back up to about \$615,000.

Should the City Council choose not to provide the supplemental funding, Growing Home would evaluate other remaining improvements and defer some of them as needed until such time as additional funding can be secured. The most likely candidate for deferred improvement is enhancement of the water boiler, which, while on the original list of improvements, does not need to be improved per City building code.

Respectfully submitted,

J. Brent McFall
City Manager



W E S T M I N S T E R

Staff Report

Information Only Staff Report

November 6, 2006



SUBJECT: City Council Expenditures through September 2006

PREPARED BY: Aric Otzelberger, Management Analyst

Summary Statement:

This report is for City Council information only and requires no action by City Council.

The attached document is a listing of all 2006 City Council expenditures by each account. This report includes all posted expenditures from January 1 through September 30, 2006.

Background Information

The following report is a listing of City Council expenditures by each account for January 1 through September 30 as posted by October 11, 2006. As of September 30, 2006, 75% of the year elapsed and Council has expended approximately 65.2%, or \$133,672.54 of its budget.

City Council's total budget for 2006 is \$205,023. For the year, City Council's largest expense is in the salary account, with expenditures totaling \$51,596.78, or 66.58% of the \$77,500 salary budget. The contractual services account has exceeded its budget, with 101.98% of the budget having been spent. Expenditures in this account have included payments to the North Metro Arts Alliance, the Westminster 7:10 Rotary Club, and Lyle Sumek Associates Inc. The lease payments to others account is 100% expended, with the entire budget of \$3,668 having been spent on payments for computer replacements for City Councillors. The special promotions account budget of \$6,000 is 80.25% expended for the year. Staff will continue to monitor these accounts and look for savings in other accounts to cover additional expenses.

The budget is a planning tool and represents a best estimate regarding actual expenditures. Staff will make budget revisions to balance accounts as necessary during the year. If you have any questions about items included in this report, please contact Aric Otzelberger at 303-430-2400 ext. 2004, or at aotzelberger@ci.westminster.co.us.

Respectfully submitted,

J. Brent McFall
City Manager

Attachment

**City Council Expenditures
as of 9/30/2006**

SALARIES - MAYOR/COUNCIL		(ACCT: 10001010.60800.0000)	
EXPENDITURE	DATE	DESCRIPTION	PAID TO:
2,715.62	1/8/2006	Salaries	Councillors
2,715.62	1/22/2006	Salaries	Councillors
2,715.62	2/5/2006	Salaries	Councillors
2,715.62	2/19/2006	Salaries	Councillors
2,715.62	3/5/2006	Salaries	Councillors
2,715.62	3/19/2006	Salaries	Councillors
2,715.62	4/2/2006	Salaries	Councillors
2,715.62	4/16/2006	Salaries	Councillors
2,715.62	4/30/2006	Salaries	Councillors
2,715.62	5/14/2006	Salaries	Councillors
2,715.62	5/28/2006	Salaries	Councillors
2,715.62	6/11/2006	Salaries	Councillors
2,715.62	6/25/2006	Salaries	Councillors
2,715.62	7/9/2006	Salaries	Councillors
2,715.62	7/23/2006	Salaries	Councillors
2,715.62	8/6/2006	Salaries	Councillors
2,715.62	8/20/2006	Salaries	Councillors
2,715.62	9/3/2006	Salaries	Councillors
2,715.62	9/17/2006	Salaries	Councillors
\$51,596.78	TOTAL		<i>% of total City Council budget</i> 37.80%
\$77,500.00	BUDGET	2006 APPROVED BUDGET	<i>% of account budget expended year-to-date</i> 66.58%
\$25,903.22	BALANCE		

COUNCIL ALLOWANCE		(ACCT: 10001010.61100.0000)	
EXPENDITURE	DATE	DESCRIPTION	PAID TO:
700.00	1/8/2006	Council allowances	Councillors
700.00	1/22/2006	Council allowances	Councillors
700.00	2/5/2006	Council allowances	Councillors
700.00	2/19/2006	Council allowances	Councillors
700.00	3/5/2006	Council allowances	Councillors
700.00	3/19/2006	Council allowances	Councillors
700.00	4/2/2006	Council allowances	Councillors
700.00	4/16/2006	Council allowances	Councillors
700.00	4/30/2006	Council allowances	Councillors
700.00	5/14/2006	Council allowances	Councillors
700.00	5/28/2006	Council allowances	Councillors
700.00	6/11/2006	Council allowances	Councillors
700.00	7/9/2006	Council allowances	Councillors
700.00	7/23/2006	Council allowances	Councillors
700.00	8/6/2006	Council allowances	Councillors
700.00	8/20/2006	Council allowances	Councillors
700.00	9/3/2006	Council allowances	Councillors
700.00	9/17/2006	Council allowances	Councillors
\$12,600.00	TOTAL		<i>% of total City Council budget</i> 8.19%
\$16,800.00	BUDGET	2006 APPROVED BUDGET	<i>% of account budget expended year-to-date</i> 75.00%
\$4,200.00	BALANCE		

MILEAGE REIMBURSEMENT		(ACCT: 10001010.61200.0000)	
EXPENDITURE	DATE	DESCRIPTION	PAID TO:
84.77	2/1/2006	Petty cash for mileage not covered by Council allowance - Jan	Lindsey
97.01	2/7/2006	Petty cash for mileage not covered by Council allowance - Jan	McNally
16.02	4/6/2006	Petty cash for mileage not covered by Council allowance - Feb	Lindsey
16.02	4/6/2006	Petty cash for mileage not covered by Council allowance - March	Lindsey
161.02	4/11/2006	Petty cash for mileage not covered by Council allowance - March	McNally
165.14	5/8/2006	Petty cash for mileage not covered by Council allowance - April	McNally
70.81	5/8/2006	Petty cash for mileage not covered by Council allowance - April	Price
109.61	5/8/2006	Petty cash for mileage not covered by Council allowance - Jan	Price
74.21	5/8/2006	Petty cash for mileage not covered by Council allowance - Feb	Price
46.56	5/9/2006	Petty cash for mileage not covered by Council allowance - March	Price
44.62	5/16/2006	Petty cash for mileage not covered by Council allowance - April	Lindsey
36.49	6/6/2006	Petty cash for mileage not covered by Council allowance - May	Lindsey
10.00	6/7/2006	Petty cash for mileage not covered by Council allowance - Parking	Price
60.08	6/27/2006	Petty cash for mileage not covered by Council allowance - June	Lindsey
179.34	7/19/2006	Petty cash for mileage not covered by Council allowance - June	McNally
28.48	7/27/2006	Petty cash for mileage not covered by Council allowance - July	Lindsey
99.68	8/16/2006	Petty cash for mileage not covered by Council allowance - July	McNally
38.27	8/29/2006	Petty cash for mileage not covered by Council allowance - Aug	Lindsey
32.92	9/29/2006	Petty cash for mileage not covered by Council allowance - Sept	Lindsey
\$1,371.05	TOTAL		<i>% of total City Council budget</i> 3.12%
\$6,400.00	BUDGET	2006 APPROVED BUDGET	<i>% of account budget expended year-to-date</i> 21.42%
\$5,028.95	BALANCE		

**City Council Expenditures
as of 9/30/2006**

EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
MEETING EXPENSES (ACCT: 10001010.61400.0000)				
EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
18.00	1/17/2006	Valentine Tea attendance - Price	Westminster Historical Society	
18.00	1/18/2006	Valentine Tea attendance - Major	Westminster Historical Society	
35.00	1/18/2006	Frozen Open registration - Major	Hyland Hills Foundation	
35.00	1/18/2006	Frozen Open registration - Price	Hyland Hills Foundation	
22.00	1/24/2006	Petty cash for Energy Communities Alliance parking	Price	
12.00	2/1/2006	Petty cash for annual Jeffco reception for elected officials, 1/17	Lindsey	
100.00	2/8/2006	ADCOG dinner on 1/25, McNally, Dittman, Price, Lindsey	Town of Bennett	
85.00	2/8/2006	Legislative Workshop attendance - Price	Colorado Municipal League	
85.00	2/8/2006	Legislative Workshop attendance - Kauffman	Colorado Municipal League	
15.00	2/22/2006	Development Council breakfast on 1/17, Lindsey	Metro North Chamber of Commerce (Pcard)	
45.00	2/22/2006	Development Council breakfast on 2/21, McNally, Price, Lindsey	Metro North Chamber of Commerce (Pcard)	
21.67	2/22/2006	Rocky Flats meeting on 1/6, Price, Hellbusch	Pizzeria Uno (Pcard)	
25.17	2/22/2006	Mayor's lobbying breakfast on 2/2 with Sen. Mitchell	Walnut Café (Pcard)	
28.21	2/22/2006	Mayor's lobbying breakfast on 1/20 with Rep. Soper	Walnut Café (Pcard)	
30.82	2/22/2006	Mayor's lobbying breakfast on 1/27 with Sen. Windels	Walnut Café (Pcard)	
45.51	2/22/2006	Mayor's lobbying breakfast on 1/12 with Sen. Veiga	Walnut Café (Pcard)	
30.00	2/28/2006	Development Council breakfast on 2/21, Kauffman, Dittman	Metro North Chamber of Commerce (Pcard)	
15.00	2/28/2006	Prepayment for Mayors' Roundtable on 4/11, Price	Metro North Chamber of Commerce (Pcard)	
85.00	3/7/2006	Legislative Workshop on 2/15 Lindsey	Colorado Municipal League	
50.60	3/23/2006	Petty cash for Mayor's Lobbying Breakfast 3/23 w/ Rep. Benefield	Brent McFall	
14.00	3/27/2006	Parking for CML Policy Meeting 2/16 - Price	Adams Mark Hotel (Pcard)	
20.00	4/5/2006	20th Annual MMCYA Banquet on 4/23 McNally	Adams County MMCYA Banquet	
40.00	4/21/2006	JEC Industry Awards dinner McNally	Jefferson Economic Council (Pcard)	
30.00	4/21/2006	Development Council Breakfast 4/11 Dittman, Lindsey	Metro North Chamber of Commerce (Pcard)	
15.00	4/21/2006	Development Council breakfast 4/11 Kauffman	Metro North Chamber of Commerce (Pcard)	
37.86	4/21/2006	Mayor's lobbying breakfast on 3/24 with Rep. Berens	Walnut Café (Pcard)	
127.35	5/17/2006	Strategic Planning Sessions briefing McNally, McFall & LSumek	Westin Hotel Westminster (Pcard)	
1,449.78	5/17/2006	Strategic Planning Sessions 4/7 and E1204/8	Dadiotis Golf (Pcard)	
26.66	5/23/2006	Petty cash reimbursement for Rocky Flats lunch - Price, Hellbusch	Jo Ann Price	
15.75	5/30/2006	ADCOG dinner on 5/3 Price	City of Brighton	
55.00	6/21/2006	CML Workshop "Changing Face of CO" Price	Colorado Municipal League	
65.00	7/19/2006	CML Workshop "Changing Face of CO" Lindsey	Colorado Municipal League	
24.96	7/24/2006	Petty cash reimbursement for Rocky Flats lunch - Price, Hellbusch	Jo Ann Price	
60.00	8/21/2006	Gubernatorial Debate, Lindsey, Price	Metro North Chamber of Commerce (Pcard)	
45.00	8/21/2006	JEC Gubernatorial Debate, Kauffman	Jefferson Economic Council (Pcard)	
10.00	8/29/2006	Dessert - Council Mtg 8/28 Vending Machine - No receipt	Vending Machine	
30.00	9/13/2006	Development Council Breakfast on 6/20, Kauffman, Lindsey	Metro North Chamber of Commerce (Pcard)	
20.00	9/13/2006	Holy COW Trail Stampede - T. Kauffman	City Hall PRL (Pcard)	
90.00	9/13/2006	To Honor 28 Yrs. Of H.O.P.E. - McNally, Lindsey, Price	Alt to Family Violence (Pcard)	
-45.00	9/13/2006	Refund for JEC Gubernatorial Debate, Kauffman	Jefferson Economic Council (Pcard)	
45.00	9/13/2006	WTS - 2006 Gub Transp Form - Price	PayPal (Pcard)	
45.00	9/13/2006	WTS - 2006 Gub Transp Form - Lindsey	PayPal (Pcard)	
10.00	9/13/2006	Snacks for Council Mtg - Vending Machine - No receipt	Vending Machine	
\$3,033.34	TOTAL		<i>% of total City Council budget</i>	<i>5.56%</i>
\$11,400.00	BUDGET	2006 APPROVED BUDGET	<i>% of account budget expended year-to-date</i>	<i>26.61%</i>
\$8,366.66	BALANCE			

**City Council Expenditures
as of 9/30/2006**

EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
CAREER DEVELOPMENT (ACCT: 10001010.61800.0000)				
EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
50.00	2/28/2006	Membership renewal, Kauffman	Internet. Council of Shopping Centers (Pcard)	
985.39	3/2/2006	Reimbursement US 36 Lobbying Trip (lodging \$593.12; airfare \$278.60; meals/misc. \$101.87)	McNally	
926.83	3/21/2006	NLC Congressional City, D.C. reimbursement	Kauffman	
1,216.18	3/22/2006	NLC Congressional City, D.C. (Reg. \$660; airfare \$306.60; lodging \$870.20; meals/misc \$173.14; other councillors \$172.84)	McNally	
2,423.99	3/28/2006	NLC Congressional City, D.C. (Reg. \$660; airfare \$278.60; lodging \$1087.75; meals/misc \$261.63; other councillors \$136.01)	Price	
1,925.02	3/28/2006	NLC Congressional City, D.C. (Reg. \$535; airfare \$306.60; lodging \$870.20; meals/misc. \$66.55; other councillors \$146.67)	Major	
1,947.88	4/4/2006	NLC Congressional City, D.C. (Reg. \$470; airfare \$316.60; lodging \$870.20; meals/misc. \$291.08)	Kaiser	
2,034.69	4/5/2006	NLC Congressional City, D.C. (Reg. \$575; airfare \$306.60; lodging \$870.20; meals/misc \$282.89; see additional item below)	Lindsey	
-449.48	5/16/2006	NLC Congress of Cities, Charlotte, NC - credit from Adams Mark Hotel for incorrect charge - Lindsey	Deposited back to account	
2,043.43	5/17/2006	NLC Congressional City, D.C. (Reg. \$600; airfare \$316.00; lodging \$912.00; meals/misc \$158.63; other councillors \$57.20)	Kauffman	
-926.83	5/17/2006	Reimbursement of NLC Congressional City costs	Kauffman	
196.80	5/17/2006	NLC Congressional City, D.C. (other councillor meals \$196.80)	Lindsey	
-761.72	5/25/2006	Reimbursement from Energy Communities Alliance Trip for Price	Deposited back to account	
751.53	5/31/2006	Energy Communities Alliance Trip, Las Vegas (Reg. \$292.12; airfare \$322.60; meals/misc. \$136.81)	Price	
6.00	6/6/2006	Correction to NLC Reimbursement	Lindsey	
1,579.98	6/6/2006	ICSC Conference (Reg. \$345, airfare \$178; lodging \$951.04; meals/misc \$105.94)	Kauffman	
1,015.00	7/14/2006	CML Conference (Reg. \$297; lodging \$633.25; mileage \$84.55)	McNally	
267.00	7/17/2006	CML Registration (Reg. \$267.00) did not attend, non-refundable	Kauffman	
0.60	7/17/2006	Remaining cost from ICSC	Kauffman	
950.00	9/18/2006	Annual Dues	Energy Communities Alliance	
\$16,182.29	TOTAL		<i>% of total City Council budget</i>	<i>17.80%</i>
\$36,500.00	BUDGET	2006 APPROVED BUDGET	<i>% of account budget expended year-to-date</i>	<i>44.34%</i>
\$20,317.71	BALANCE			

TELEPHONE (ACCT: 10001010.66900.0000)				
EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
0.00	-	none	-	
\$0.00	TOTAL		<i>% of total City Council budget</i>	<i>0.05%</i>
\$105.00	BUDGET	2006 APPROVED BUDGET	<i>% of account budget expended year-to-date</i>	<i>0.00%</i>
\$105.00	BALANCE			

SPECIAL PROMOTIONS (ACCT: 10001010.67600.0000)				
EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
200.00	1/18/2006	MMCYA recognition event contribution	Adams County	
200.00	1/25/2006	After-prom celebration contribution	Jefferson Academy	
100.00	2/8/2006	Contribution for Good News Celebration breakfast	Jefferson County Good News Coalition	
800.00	2/22/2006	Chamber's annual banquet, 8 tickets for Council	Metro North Chamber of Commerce	
100.00	2/28/2006	Chamber's annual banquet, 1 ticket for Council	Metro North Chamber of Commerce	
600.00	3/6/2006	Golf Tournament Sponsorship	Children's Outreach Therapeutic	
500.00	3/15/2006	After-prom celebration contribution	Westminster High School	
150.00	3/29/2006	ADCO Commissioners Golf Tournament benefiting The Senior Hub	The Senior Hub	
30.00	4/4/2006	Volunteer Recognition Lunch - flower centerpiece donation	The Senior Hub	
500.00	4/21/2006	Yellow Ribbon Suicide Prevention Awards dinner	Light for Life Foundation (Pcard)	
25.00	4/21/2006	Legacy Foundation Bone Fish Grill fundraiser Price	Legacy Foundation	
75.00	4/21/2006	Legacy Foundation Bone Fish Grill fundraiser Major (2), Lindsey	Legacy Foundation	
500.00	5/17/2006	Dist 50 Education Foundation Golf Tournament	BlackTie	
35.00	5/17/2006	Westminster sponsorship fee for team member	Colfax Marathon	
70.00	6/15/2006	Colorado Colfax Marathon	Active.com (Pcard)	
35.00	6/15/2006	Colorado Colfax Marathon	Active.com (Pcard)	
35.00	6/15/2006	Colorado Colfax Marathon	Active.com (Pcard)	
650.00	6/21/2006	Mary Ciancio Memorial Golf & Tennis Tournament	Community Reach Center Inc.	
60.00	7/19/2006	Golf Tournament Sponsorship	Westminster Public Safety Recognition	
150.00	9/12/2006	Annual Hmong New Years Celebration	Hmong Association	
\$4,815.00	TOTAL		<i>% of total City Council budget</i>	<i>2.93%</i>
\$6,000.00	BUDGET	2006 APPROVED BUDGET	<i>% of account budget expended year-to-date</i>	<i>80.25%</i>
\$1,185.00	BALANCE			

**City Council Expenditures
as of 9/30/2006**

EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
LEASE PAYMENTS TO OTHERS (ACCT: 10001010.67700.0000)				
EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
3,668.00	1/31/2006	Computer lease charges for Councillors PCs/laptops	Computer lease program, City of Westminster	
\$3,668.00	TOTAL		<i>% of total City Council budget</i>	<i>1.79%</i>
\$3,668.00	BUDGET	2006 APPROVED BUDGET	<i>% of account budget expended year-to-date</i>	<i>100.00%</i>
\$0.00	BALANCE			
OTHER CONTRACTUAL SERVICE (ACCT: 10001010.67800.0000)				
EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
1,200.00	1/11/2006	2006 Annual Gala sponsorship	Metro North Chamber of Commerce	
600.00	1/25/2006	After Prom contribution	Standley Lake High School	
300.00	1/25/2006	Adco MMCYA 2006 recognition event contribution	Adams County	
1,000.00	2/8/2006	2006 sponsorship	Westminster Spotlight Theater	
100.06	2/22/2006	New Council pictures for 2 main City facilities	Creative Framing 5 (Pcard)	
200.00	2/27/2006	After Prom contribution	Arvada Senior High School	
500.00	3/6/2006	Golf Tournament	Front Range Community College	
13.45	4/5/2006	Packet delivery to Council at NLC conference	Federal Express	
50.00	4/12/2006	Flowers for Butch Hicks' (mother-in-law)	Westminster Flowers and Gifts	
2,500.00	4/12/2006	Annual Gala sponsorship	Westminster Noon Rotary Club	
500.00	4/21/2006	Annual golf tournament sponsorship	Metro North Chamber of Commerce	
500.00	5/17/2006	Annual awards dinner table	Denver Regional Council of Governments	
1,275.00	5/17/2006	Showcase Colorado sponsorship	Westminster 7:10 Rotary Club	
2,100.00	5/17/2006	Water World tickets	Community Education Foundation	
112.00	5/23/2006	Westminster Window - Thornton 50th Anniversary pullout ad	Metro North Newspapers	
220.00	5/30/2006	Westminster Window - Graduation pullout ad	Metro North Newspapers	
900.00	6/6/2006	June 2006 Metro North Chamber Directory	Metro North Newspapers	
500.00	6/14/2006	Annual Paint-a-thon	Brothers Redevelopment, Inc.	
1,000.00	6/15/2006	Annual 5 Star Gala	S.D. #12 Adult Education (Pcard)	
500.00	6/21/2006	Annual Golf Tournament	Adams 12 Five Star School -Ed	
236.00	7/12/2006	Window/Westsider Budget Ads	Metro North Newspapers	
98.00	7/12/2006	Annual Subscription	Rocky Mountain News	
500.00	7/18/2006	Mary Bennett Golf Tournament Contribution	Hyland Hills Foundation	
2,000.00	7/19/2006	Annual Crystal Ball	The Jefferson Foundation	
-1,050.00	7/25/2006	Water World TIX - Reimbursement from Employees	Deposited back to account	
360.00	7/31/2006	We're All Ears - City Park	Fun Services Rental (Pcard)	
5,480.13	8/1/2006	Consultation/Planning/Expenses	Lyle Sumeck Associates Inc.	
739.10	8/1/2006	Reports/Strategic Plan/Expenses	Lyle Sumeck Associates Inc.	
461.10	8/1/2006	Guide/Workshop/Expenses	Lyle Sumeck Associates Inc.	
270.00	8/2/2006	Adams Co. Fair Guide	Metro North Newspapers	
13.82	8/14/2006	Council Meeting Snacks	Albertson's #872 (Pcard)	
302.00	8/14/2006	We're All Ears - Irving St. Library	Fun Services Rental (Pcard)	
149.95	8/15/2006	Annual Subscription	Denver Post Inc.-Billing Services	
1,225.00	8/15/2006	Golf Championship Scramble	Westminster 7:10 Rotary Club	
1,000.00	8/15/2006	Annual Banquet Contribution	Westminster Public Safety Recognition	
63.00	8/23/2006	Visors/Cap - We're All Ears - Westminster Faire	Shane Sales	
863.00	8/23/2006	Magnets for Westminster Faire	Phoenix Promotions Products	
300.00	8/23/2006	Adams Fair Full Page Color Ad	Colorado Lifestyle Magazine	
236.00	9/5/2006	Window/Westsider Budget Ads	Metro North Newspapers	
200.64	9/6/2006	CMO Portion - Rent Rental - Westminster Faire	Rental City Special Events	
164.00	9/6/2006	Window/Sentinel Fall Sports Preview	Metro North Newspapers	
10,000.00	9/20/2006	2006 Budgeted Contribution	North Metro Arts Alliance	
\$37,682.25	TOTAL		<i>% of total City Council budget</i>	<i>18.02%</i>
\$36,950.00	BUDGET	2006 APPROVED BUDGET	<i>% of account budget expended year-to-date</i>	<i>101.98%</i>
-\$732.25	BALANCE			

City Council Expenditures
as of 9/30/2006

EXPENDITURE	DATE	DESCRIPTION	PAID TO:
SUPPLIES			
(ACCT: 10001010.70200.0000)			
EXPENDITURE	DATE	DESCRIPTION	PAID TO:
43.98	1/18/2006	2006 encumbrance for misc. office supplies for City Council	Associated Office Products
15.65	1/23/2006	Petty cash reimbursement for dinner supplies	City staff
46.93	1/25/2006	Council dinner supplies	Costco
39.28	2/1/2006	2006 encumbrance for misc. office supplies for City Council	Associated Office Products
16.87	2/13/2006	Petty cash reimbursement for MMCYA reception supplies	City staff
184.78	4/12/2006	Office Supplies	Associated Office Products
19.06	4/26/2006	Council dinner supplies	Costco
25.34	4/27/2006	Breakfast Supplies Reclassified	Costco
46.54	5/2/2006	Council dinner supplies	Costco
17.77	5/17/2006	Strategic Planning session supplies	Albertson's #872 (Pcard)
7.00	5/17/2006	Sympathy cards for Council	Albertson's #872 (Pcard)
-46.54	5/24/2006	Costco overpayment refund	Deposited back to account
47.13	6/21/2006	Binders for Council Packet	Associated Office Products
26.40	7/18/2006	Citizen Survey Copies	FEDEX (Pcard)
50.00	8/15/2006	Donation for Ferne McNally Memorial	Cross of Christ Lutheran Church
125.00	8/16/2006	Computer Hardware - battery, Dittman	Ram Computer Supply
9.00	8/16/2006	Comm and Media - battery shipping, Dittman	Ram Computer Supply
-1.04	8/16/2006	Comm and Media, reimbursement for shipping overcharge, Dittman	Ram Computer Supply
28.90	8/21/2006	Westminster Faire T-shirts for Council	Sports Ink - Gifted Athlete (Pcard)
26.99	9/13/2006	Mayor/Council Breakfast - August	Einstein Brothers #1975 (Pcard)
50.21	9/13/2006	Mayor/Council Breakfast - August	Albertson's #872 (Pcard)
44.60	9/20/2006	Budget Retreat Snacks/Dessert	Costco
\$823.85	TOTAL		<i>% of total City Council budget</i>
\$5,800.00	BUDGET	2006 APPROVED BUDGET	<i>% of account budget expended year-to-date</i>
\$4,976.15	BALANCE		

City Council Expenditures
as of 9/30/2006

EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
FOOD				
(ACCT: 10001010.70400.0000)				
EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
45.50	1/10/2006	Petty cash for reimbursement for Council dinner on 1/9	City staff	
25.00	2/13/2006	Petty cash reimbursement for MMCYA reception drinks, etc.	City staff	
50.65	2/22/2006	Council dinner on 1/30	Li's Chinese Restaurant (Pcard)	
46.50	2/22/2006	Council dinner on 1/23	Papa J's Italian Restaurant (Pcard)	
67.00	2/28/2006	Council dinner on 2/6	Honey Baked Ham (Pcard)	
38.96	2/28/2006	Council dinner on 2/13	Blackjack Pizza (Pcard)	
25.00	2/28/2006	MMCYA reception dessert on 2/13	Cheesecake and Such (Pcard)	
34.26	2/28/2006	Council dinner for board and commission interviews on 2/24	Blackjack Pizza (Pcard)	
55.65	2/28/2006	Council dinner for board and commission interviews on 2/23	Cheesecake and Such (Pcard)	
45.52	2/28/2006	Council dinner on 2/27	Wishbone Restaurant (Pcard)	
108.00	3/8/2006	pop order	Vend One	
47.05	4/21/2006	Council dinner on 3/6	Papa J's Italian Restaurant (Pcard)	
55.40	4/21/2006	Council dinner on 3/13	Li's Chinese Restaurant (Pcard)	
45.52	4/21/2006	Council dinner on 3/20	Wishbone Restaurant (Pcard)	
34.27	4/21/2006	Council dinner on 3/27	Blackjack Pizza (Pcard)	
85.40	4/21/2006	Council dinner 4/3	Honey Baked Ham (Pcard)	
192.00	5/10/2006	pop order	Vend One	
55.40	5/17/2006	Council dinner on 4/10	Li's Chinese Restaurant (Pcard)	
40.25	5/17/2006	Council dinner on 4/17	Papa J's Italian Restaurant (Pcard)	
27.98	5/17/2006	Council dinner on 5/1	Blackjack Pizza (Pcard)	
40.00	5/17/2006	Council dinner on 4/24	Wishbone Restaurant (Pcard)	
8.98	6/12/2006	Mayors Breakfast - May	Safeway 00016857 (Pcard)	
19.48	6/12/2006	Mayors Breakfast - May	Einstein Brothers #1975 (Pcard)	
55.40	6/15/2006	Council Dinner 5/8	Li's Chinese Restaurant (Pcard)	
98.89	6/15/2006	Council Dinner 5/15	Einstein Brothers #1975 (Pcard)	
15.00	6/15/2006	DC Bfast M. Lindsey	Metro North Chamber of Commerce (Pcard)	
40.00	6/15/2006	Council Dinner 5/22	Wishbone Restaurant (Pcard)	
33.98	6/15/2006	Council Dinner 6/5	Blackjack Pizza (Pcard)	
40.25	7/18/2006	Council Dinner 6/12	Papa J's Italian Restaurant (Pcard)	
43.73	7/18/2006	Council Dinner 7/3	Papa J's Italian Restaurant (Pcard)	
51.45	7/18/2006	Council Dinner 6/19	Li's Chinese Restaurant (Pcard)	
65.50	7/18/2006	Council Dinner 6/26	Honey Baked Ham (Pcard)	
37.86	7/27/2006	Cookies/Plates	Costco	
192.00	8/2/2006	Council Pop Order	Vend One	
44.96	8/21/2006	Council Dinner 7/10	Blackjack Pizza (Pcard)	
40.00	8/21/2006	Council Dinner 8/21	Wishbone Restaurant (Pcard)	
51.45	8/21/2006	Council Dinner 8/28	Li's Chinese Restaurant (Pcard)	
31.95	9/13/2006	Council Dinner 9/12	Blackjack Pizza (Pcard)	
37.25	9/13/2006	Council Dinner 9/18	Papa J's Italian Restaurant (Pcard)	
43.90	9/13/2006	Council Dinner 9/25	Wishbone Restaurant (Pcard)	
55.40	9/13/2006	Council Dinner 10/2	Li's Chinese Restaurant (Pcard)	
27.24	9/26/2006	Food - Council Budget Retreat	Lamar's Donuts	
\$2,199.98	TOTAL		<i>% of total City Council budget</i>	1.90%
\$3,900.00	BUDGET	2006 APPROVED BUDGET	<i>% of account budget expended year-to-date</i>	56.41%
\$1,700.02	BALANCE			
\$205,023.00	TOTAL 2006 CITY COUNCIL BUDGET			
-\$133,972.54	TOTAL 2006 YTD (as of September 30, 2006) CITY COUNCIL EXPENDITURES			
\$71,050.46	BALANCE			
65.35%	PERCENT OF BUDGET EXPENDED YTD			