



## WESTMINSTER

### Historic Landmark Board Meeting Agenda July 27, 2022 7 p.m.

**\*\*Virtual Meeting\*\***

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#### **1) ROLL CALL**

#### **2) CONSIDERATION OF MINUTES OF PRECEDING MEETING – April 27, 2022** (minutes attached, motion requested)

#### **3) NEW BUSINESS**

- a) Dedication of Vicky Bunsen Sculpture Garden and Fred Valente Humanitarian Park – August 13, 2022
- b) 2022 - 2023 Goals and Work Plan
- c) Union High School Outreach – Historic Designation

#### **4) CONSIDERATION OF OLD BUSINESS**

- a) Summer Tour Update

#### **5) OTHER BUSINESS**

- a) Meeting format (virtual, hybrid, in-person)
- b) Conferences, education, other updates
- c) Meeting schedule for remainder of 2022  
(additional dates may be added if necessary).
  - i) October 26, 2022 7 p.m.

#### **6) ADJOURNMENT**

## **Historic Landmark Board Virtual Meeting Minutes April 27, 2022**

The regular meeting of the Historic Landmark Board was called to order at 7:04 p.m. by Mary Oswell, Board Chair.

### **1. ROLL CALL**

Board members present at roll call: Gargi Duttgupta, Linda Graybeal, Kaaren Hardy, Mary Oswell, Linda Graybeal, Keith Teeter, Alana Mace, Tennille Wood. Excused: Sarah Lorek.

Also present were Councilor Lindsey Emmons (Council Liaison to the Historic Landmark Board), Staff Liaison Rich Neumann (Cultural Affairs Administrator) and Kate Cooke (Cultural Affairs Coordinator).

### **2. CONSIDERATION OF THE MINUTES**

Kaaren Hardy made a motion to approve the minutes of the January 26, 2022 meeting, as presented. The motion was seconded by Gargi Duttgupta. The minutes were unanimously approved.

### **3. NEW BUSINESS**

#### **New Board Member/Alternate**

New Board Member/Alternate Keith Teeter introduced himself.

#### **Summer History Tours**

Kate Cooke provided an overview of the four upcoming Summer History Tours. The tour topics and schedule are as follows:

June 11, 2022, 10 a.m. – 1:00 p.m.

Theme: Heart of Historic Westminster

This tour will start and end at the MAC. It will include time at the Bowles House Museum, tours of historic properties along Bradburn Boulevard, and conclude with time on 73<sup>rd</sup> Avenue to tour historic properties.

July 9, 2022, 10 a.m. – 1:00 p.m.

Theme: Historic Farms of Westminster

This tour will start and end at Wolff Run Park. It will include time watching the Vintage Baseball Game, tours of Schoenberg Farm and Semper Farm.

August 13, 2022, 10 a.m. – 1:00 p.m.

Theme: The Legacy of Church Ranch in Westminster

This tour will start and end at the MAC. It will provide time at Church Ranch landmarks and also tour historic properties along Lowell Boulevard. The tour coincides with the Around the World Street Fair being held on 73<sup>rd</sup> Avenue from 10a – 4p. Tour attendees will be encouraged to attend this free event.

September 10, 2022, 10 a.m. – 1:00 p.m.

Theme: Historic Northeast Westminster

This tour will start and end at Westminster City Hall. The tour will include time at the Savery Savory Mushroom Silo, Metzger Farm Open Space, and the Wesley Cemetery. It will also include time at City Hall to view public art installations.

Rich noted that the tours have been designed to coincide with other community events happening in Historic Westminster.

Kaaren asked how the tours are being advertised. Rich stated that an ad is currently in place in the City's Summer Activity Guide which is distributed to all households in the City. Advertising will also include digital marketing, Nextdoor, signs, flyers, and posters. This year a postcard is being mailed to all residents in the Harris Park neighborhood that provides information about events happening in Historic Westminster. Rich also noted that longer-term marketing pieces will be created from the tours which will continue to market and promote Historic Westminster.

#### **4. CONSIDERATION OF OLD BUSINESS**

Mary asked that the Board Members get together to write a letter to support the identification of Union High School as a historic landmark. Rich said that he can provide resources for this effort. Mary asked Kaaren to lead this process through the summer months with a goal to have the letter to the school at the beginning of the 2022/2023 school year. Rich noted that the letter should be addressed to Dr. Duffy.

#### **5. OTHER BUSINESS**

Mary noted that Armed Forces Day will be held on Saturday May 21<sup>st</sup> at 10 a.m. George Smith applied for and obtained a new brick to honor a family with ties to Historic Westminster.

Mary asked that an email be sent to the Board Members regarding the 2022 meeting schedule.

#### **Meeting Schedule for 2022:**

July 27, October 26, usual time of 7:00 p.m.

Kate will send calendar invitations for each meeting.

Rich noted that he will share Kaaren's notes from the most recent Saving Places Conference with the Board Members.

Kaaren said that the virtual conference was very good. She also noted that the Board may want to look into partnering with the Colorado Native American History group for future history tours.

Council Emmons introduced herself. She noted that she is excited about the work of the Historic Landmark Board and its connections to Council's adopted Strategic Plan.

Rich informed the Board Members that there will be an opportunity for Board Members to attend a City sponsored onboarding and training for boards and commissions. He will provide information as it becomes available.

Mary asked that the Board Members introduce themselves.

## **6. ADJOURNMENT**

Mary Oswell declared the meeting adjourned at 7:33 p.m.

THE WESTMINSTER HISTORIC LANDMARK BOARD

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Mary Oswell, Board Chair