

Environmental Advisory Board Meeting Minutes: February 28, 2024

Call to Order: 6:30 PM

ROLL CALL:

Linda Allison

Jennifer (Jeni) Braun Paliszeski

Michael Fitch

Maria Rotunda

Nate Christianson

Paul Farquhar

Claire Carmelia, Council Liaison

Bridger Tomlin, City Staff Liaison

Approval of minutes and Tonight's Agenda: motion passed and approved

Old Business:

REGIONAL MEETING

Maria provides an update on the development of a Regional Board Summit to be held March 20th with representatives of other municipal EABs. Maria has had 12 responses so far. Responses include Broomfield and Edgewater and are EAB members and city representatives. Responses include asking if the session will be streamed over the internet.

Discussion of the agenda for the meeting.

- Should we have refreshments and food. Maybe go all vegan.
- Maria will ask for a head count of attendees.
- Discuss ways to send out notifications for meeting. Decide to send out letter / calendar invite. Maria and Bridger to coordinate.

Discuss conducting a raffle.

- Bridger has a gift card.
- Linda to research getting seedlings at a nursery such as O'Tooles.

Format of agenda – general introduction by Bridger, Maria, or Claire

- Find out what different EABs are doing.
- Use an icebreaker question on nametags (favorite spot in CO, outdoor sports activities, etc). Jennifer will research.

Format for meeting

- Use tables, should we provide pencils and paper?
- Keep the format and meeting simple.
- Maybe have one Westminster EAB member at each table.
- Maybe start by asking what each EABs expectations are for this meeting, or wait until later
- Find out what each EAB is working on, as part of group discussion at each table. Maybe have a POC for each EAB.
- What task/projects can the different EAB groups work on together. Maybe put index cards at the tables to document the task group is working on, the expected outcome, topics for discussions at future meetings.
- Someone should have a camera at the meeting and take a few pictures.
- What are the capacities/capabilities at each EAB for the next meeting? In the interim who would like to combine resources for the task they are working on.
- Attempt to get a volunteer to host the next meeting. Find out the best way to communicate with everyone / develop an email list / maybe use social media processes. Some sort of Front Range Communication group with a host.
- Raffle at the end of the session. Maybe a ticket with names on them drawn from a hat.

MEETING SET UP – who is available / meet at 6AM / provide for remote people /

Circle back to the purpose of the meeting

- Education - public outreach
- Adaptation
- Implementation

Maria will have a draft of the invitation letter by Saturday or so.

NEW BUSINESS (7:33)

Nate will do the preparation and set up for the Earth Day cleanup. Discuss previous sites and other potential good locations.

Discussion of Sustainability office and placement in reorganization of city services. Right now agencies are in a transition period.

Can use the new recycling center (no official name yet) to continue as an educational resource, experience, and on-site training.