

ENVIRONMENTAL ADVISORY BOARD MEETING MINUTES
February 22, 2023

CALL TO ORDER: 6:32 pm

ROLL CALL:

Present

Chris Stimpson

Jennifer Fugita

Linda Allison

Nathan Christianson

Jennifer Braun Paliszkeski

Paul Schmiechen, Staff Liaison

Dave DeMott, Mayor Pro Tem

Unidentified member of public

Absent and excused

Clelia McVay

Michael Fitch

Maria Rotunda

AGENDA APPROVAL:

A motion was made by **Nathan**, seconded by **Jennifer P.**, to accept the meeting's agenda; the motion carried.

APPROVAL OF MINUTES:

A motion was made by **Jennifer P.**, seconded by **Nathan**, to accept the minutes of the January 25th meeting; the motion carried.

PUBLIC COMMENT: N/A – no public comment provided.

NEW BUSINESS

- **Election of members**
 - **Chris** was elected as Chair, **Linda** was elected as Vice-Chair. **Chris** reminded the meeting that it had been agreed in January to rotate the position of secretary from meeting to meeting and that he would take minutes for the current meeting.
- **Boards/Commissions Onboarding Training**
 - This year's onboarding training is on March 7th from 7pm - 9pm. Part of the session concerns 'goal setting to align with the Strategic Plan', which makes it worthwhile even for returning board members. **Mayor Pro Tem** pointed out that we should ensure that our goals align with the Strategic Plan. The Strategic Plan can be found here: <https://www.cityofwestminster.us/Government/CityCouncil/StrategicPlan> Details of the session can be found at the foot of these minutes.

Members should RSVP to Kathryn Schroeder (kschroed@cityofwestminster.us) by March 2nd.

- **Earth Week Activities**

- Earth Week is from Apr 16 - Apr 22. The City will be promulgating, on each of its outbound communications platforms, information on an environmental issue each day of Earth Week. EAB members are invited to contribute content for these useful communications. Members should forward to **Chris** by March 15 what subject they would like to cover so that he can coordinate with Sustainability staff.
- As part of Earth Week, the Great Global Cleanup is scheduled for April 22, 8-11am. The cleanup can be any time April 16-22; however, the volunteer cookout is Saturday, April 22 at City Park Recreation Center from 11 a.m.-1 p.m. **Chris** will sign EAB up for the Cleanup and request suitable ‘patches’ of the city needing work.

- **School Presentations Program**

- **Chris** and **Jennifer F** have produced outlines for presentations on climate change and solar energy. Others are needed so we can present a full slate to Council present via **Mayor Pro Tem**.

ADJOURNMENT: Meeting adjourned at 7:41pm. Motion made by **Nate**, seconded by **Chris**.

Next Meeting: **March 29th, 2023, 6:30 p.m.**

Chairperson

ATTEST:

Secretary

ONBOARDING AGENDA

Session I:	Welcome and General Guidelines <ul style="list-style-type: none"> • Introductions • Quasi-Judicial vs. Advisory Boards/ Commissions • Attendance Requirements and Tracking (<u>Code 2-1-8</u>) • Minutes/Meeting Record Requirement • Public Meeting Requirements (3 or more members meeting is a public meeting and must 	7:00 p.m.
Session II:	<ul style="list-style-type: none"> • Breakout sessions: Quasi-Judicial • Breakout sessions: Advisory Boards 	7:30 p.m.
Session	<ul style="list-style-type: none"> • Boards and Commissions: Goal setting to align 	8:15 p.m.

Please RSVP to kschroed@cityofwestminster.us by Thursday, March 2, 2023.

***IMPORTANT: IF YOU ARE UNABLE TO ATTEND, REACH OUT TO YOUR STAFF LIASION (SEE BELOW) AS SOON AS POSSIBLE TO MAKE SPECIAL ARRANGEMENTS TO GET THE INFORMATION.**

BOARD / COMMISSION	STAFF LIASION
Election Commission	Abby Fitch
Environmental Advisory Board	Paul Schmiechen
Historic Landmark Board	Kate Cooke
Human Services Board	Mikeal Parlow & Kit Redmer
Inclusivity Board	Kodi Blue Erb
PRLOS Advisory Board	Tomas Herrera-Mishler & Angie Ault-
Personnel Board	Martee Erichson & Karen McGinn
Planning Commission	John McConnell & Jennifer Baden
Special Permit & Licensing Board	Mary Joy Barajas

The mission of the Environmental Advisory Board is to:

- Advise City Council and Staff on matters in the community pertaining to solid waste disposal, yard waste recycling, air quality enhancements, hazardous waste management; and storm water quality.
- Make recommendations to City Council and Staff regarding the development of city-wide community and/or neighborhood programs to address long range recycling and solid waste disposal issues; programs to address grass, tree limb, and leaf recycling; programs to address air quality enhancement such as ground-level ozone programs to address hazardous waste recycling and/or disposal and to educate the community and serve in an advisory capacity regarding storm water quality programs.
- Encourage citizen participation in community recycling efforts and promote public education on the environmental benefits of various community programs including curbside recycling, Christmas tree recycling, composting, ground level ozone action alerts, wood burning bans, and household hazardous waste disposal opportunities.
- Annual participation in community outreach programs such as the Earth Day/Arbor Day, Pride Day, school educational talks, and Westy Fest.